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Approved For Release 2005/11/21 : CIA-RDP70-00211R000300280003-4

RECORDS CENTER BRANCH Statistical Report

<u>Part I Record Holdings (cu. ft.)</u>	<u>Reporting Period</u> <u>April 1954</u>	<u>Fiscal Year</u> <u>To Date</u>
A. Records Accessioned	447	2855
B. Records Disposed of at Center	77	296
C. Records Holdings	5933	
D. Distribution Material Holdings	7130	
E. Total Holdings	13,063	
<u>Part II Reference Service on Records in Storage</u>		
A. Requests	355	2039
B. Items Furnished	1220	5683
<u>Part III Inter-Agency Reference Service</u>		
A. Requests	3	
<u>Part IV Shelving Space Utilization (cu. ft.)</u>		
A. Total Capacity	18,948	
B. For Present Holdings	13,063	
C. Available	5885	
<u>Part V Supplemental Distribution</u>		
A. Items Received for Distribution		
1. Intelligence Reports		
a. Initial Receipt	9381	
b. Returns	10,187	
2. Information Reports	5723	
3. Administrative Issuances	4699	
TOTAL	29,990	

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Reporting Period	Fiscal Year
April 1954	To Date

B. Request

1. Intelligence Reports	217
2. Information Reports	672
3. Adm. Issuances	<u>48</u>
TOTAL	<u>937</u>

C. Items Furnished

1. Intelligence Reports	4062
2. Information Reports	2863
3. Adm. Issuances	<u>851</u>
TOTAL	<u>7776</u>

D. Reproduction Services (no. of pages)

1. Ozalid Process	20128
2. Photo Copy Process	1837
3. Ditto Process	<u>1017</u>
TOTAL	<u>22982</u>

Part VI Initial Distribution

A. Items Furnished

1. Regulations	4166
2. Notices	23963
3. Other	<u>3109</u>
TOTAL	<u>31238</u>

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(In Cubic Feet)

19000
Total Capacity
(18948)

11000
Total Utilized
(19993)

25X1
Capacity
(6948)

Utilized for Supplemental Distribution
(6323)

Utilized for Records
(4670)

